



City and County of San Francisco
SHELTER MONITORING COMMITTEE

MEETING MINUTES [DRAFT]

Wednesday, May 18, 2022 | 10:00 AM
Via WebEx

Present: Vice Chair Diana Almanza
Committee Member Tomiko Eya
Committee Member Lisa Rachowicz
Committee Member Traci Watson
Committee Member Cris Plunkett

Committee Member Gabriela Avalos

Excused:
Committee Chair Jonathan Adler
Committee Member Steven Clark

All SMC meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend.
PUBLIC COMMENTS WILL BE TAKEN AFTER DISCUSSIONS & BEFORE VOTES/ACTIONS

I. CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 3 min
Meeting began at 10:16 AM. There was no quorum.

A. MINUTES *DISCUSSION/ ACTION*
MARCH 2022 MINUTES **MEMBERS & STAFF** 8 min
The Committee reviewed the March and April 2022 Minutes.
Explanatory documents – Draft March and April 2022 SMC Minutes
No public comment
Proposed Action: Approve Minutes
M/S/C: This item was tabled due to lack of a quorum.

II. OLD BUSINESS/REPORTS *DISCUSSION/ ACTION*

A. PROPOSED RESOLUTION – TELECONFERENCED MEETINGS *ACTION*
CHAIR ADLER 5 min
The Committee took up the monthly approval to hold meetings online during the pandemic.
Explanatory document – Resolution
No public comment
Proposed Action: Approve resolution
M/S/C: This item was tabled due to lack of a quorum.

A. SELECTION OF A COMMITTEE SECRETARY *DISCUSSION*
CHAIR ADLER 10 min
The Committee discussed what the protocol would be to elect a Secretary and other officers. Per the bylaws, this should be done every year in December. However, when there is a vacancy, more immediate action is appropriate.
Member Comment: Cris Plunkett was mentioned as a candidate for Secretary.

C. NAVIGATION CENTER PRESENTATIONS *DISCUSSION* 10 min
SUBCOMMITTEE MEMBER RACHOWICZ

Member Rachowicz can offer a more detailed presentation; however, in brief: SOC's and/or inspection forms will need some adjustment in order to appropriately monitor Nav Centers. They have a two-day option for homeward bound clients. The beds of partners are not 22 inches apart and there are no bunk beds. There are no curfews. They mostly provide ready-made food on demand, as opposed to offering meals at set times for all guests. SMC Members will be offered tours.

Public comment: Angie D. asked how SOC #29 (7-day minimum reservations) applies to Navigation Centers.

Explanatory documents – List of shelters, Previous implementation plan, SMC Bylaws

D. EQUITY RESOLUTION *DISCUSSION/ ACTION* 5 min
COMMITTEE MEMBER PLUNKETT

The Policy Subcommittee previously approved a motion to ask the full Committee to approve the draft, which has the support of leaders of the Coalition on Homelessness, the LHCB, and the Homeless Emergency Services Providers Association. Based on community input, the clause, "These numbers are likely even higher...due to shame" was removed as unnecessary.

Explanatory document – Draft Resolution

Member Comment: None

Public comment: None.

Proposed Action: Approve resolution

M/S/C: This item was tabled due to lack of a quorum.

III. NEW BUSINESS/REPORTS

A. POLICY SUBCOMMITTEE *DISCUSSION*
SUBCOMMITTEE CHAIR AVALOS

During the April 13 meeting, Members revisited Navigation Centers and the equity resolution. There was also more discussion of ways to enhance the professionalism of shelter staff. The SMC can press for more training (e.g., on conflict resolution) and focus more on this during inspections.

Explanatory documents – SOC Report

– Member status slide

B. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING *DISCUSSION*
HSH 15 min

Member Rachowicz reports that Civic Center is on a track to close. Clients there are all on a path to permanent supportive housing. The reopening of Dolores/Jazzie's Place is imminent.

Explanatory documents – Vacancy Report

Member Comment: Traci Watson said she hopes A Woman's Place will eventually reopen.

Public comment: Angie D. wondered about a return to self-referrals. HSH knows many in the community are asking. COVID and a capacity shortage led to the current paradigm.

B. DEPARTMENT OF PUBLIC HEALTH *DISCUSSION* 10 min
DPH STAFF

There were no formal complaints submitted to shelters in April. The Committee now has five vacancies (Seats 1, 5, 9, 10, 14). Staff hopes two candidates will be approved by the LHCB at

their June 6 meeting. [They were, and Member Clark was formally reappointed.] The next SMC meeting is scheduled for June 15.

Explanatory documents – April 2022 SOC Report

No public comment

IV. **AGENDA SETTING FOR FUTURE MEETINGS** *DISCUSSION* *15 min*

Members did not have suggestions at this time beyond items already pending.

No public comment

IV. **PUBLIC COMMENT** *DISCUSSION* *5 min*

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by “Discussion”] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item. Those who comment may submit a written summary (up to 150 words) of their remarks to assist in the compilation of the meeting minutes.

Public comment: None.

ADJOURNMENT

This item requires a motion, a second, and to be carried.

Proposed Action: Approve adjournment

M/S/C: Unanimous

Meeting adjourned at 11:30 AM

Action Item	Assigned To
Invite Members to join inspections.	Committee Staff
Forward applications of prospective Members to appointing bodies and ask for time on their agendas.	Committee Staff
Arrange Navigation Center tours.	Member Rachowicz

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Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sotf@sfgov.org

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